

BOARD OF SELECTMEN  
EXECUTIVE SESSION MEETING MINUTES

*November 28, 2016*

*5:00 P.M.*

*Groveland Town Hall*

*183 Main St, Groveland, MA 01834*

Attendance: Chair, Bill Dunn, Vice Chair, Ed Watson, Selectmen Daniel MacDonald, Bill O'Neil, and Michael Wood

Absent: None

Also Present: Finance Director, Denise Dembkoski and Deputy Police Chief Jeffrey Gillen

Chairman Dunn opened the meeting at 5:13 pm and asked for a motion to enter executive session in accordance with MGL Ch. 30A, Sec. 21 (a) (2) for the purpose of conducting contract negotiations with non-union personnel. Selectman Watson made the motion.

Selectman Wood seconded and the Board approved entering executive session after a roll call vote. Dunn – Yes, Wood – Yes, MacDonald – Yes, Watson – Yes, O'Neil - yes

The Board met with Deputy Police Chief Jeffrey Gillen to discuss a Memorandum of Agreement regarding his duties from January 1<sup>st</sup>, 2017 until June 30<sup>th</sup>, 2017, when Gillen would be overseeing the day-to-day administrative functions of the Police Department.

Terms of the MOA were discussed such as use of a vehicle and hours/days of work.

No votes were taken.

Selectman Wood made a motion to close the executive session. Seconded by Selectman MacDonald. The Board approved the motion on a roll call vote. Dunn – Yes, Wood – Yes, MacDonald – Yes, Watson – Yes, O'Neil - Yes

6:31 P.M.

Adjournment: The Board unanimously approved a motion by Selectman Wood to adjourn, seconded by Selectman MacDonald.

*True Attest:*



*Denise M. Dembkoski*  
*Finance Director*

*\*\*\* Unanimously Approved on January 9, 2017 \*\*\**